

# Council Minutes

March 21, 2000

## MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL HELD ON TUESDAY, MARCH 21, 2000, AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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Rev. Mayfield gave inspirational comments.

Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners Bennett, Rogers, Taylor, Monk and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

### AGENDA CHANGES

Commissioner Monk requested deleting the Tabulation of Bids for various sign materials, item 8.i.

Commissioner Bennett requested adding a request to purchase Police bicycles for the Police Department, item 8.i.

Commissioner Rogers requested adding a presentation by the Chamber of Commerce regarding the Sheridan Road TIF District, item 7.g.

### CONSENT AGENDA

It was moved by Commissioner Taylor, seconded by Commissioner Rogers that the Consent Agenda be approved as follows:

- a. **MINUTES** of a Regular Meeting and Executive Session held on March 7, 2000 at 7:04 P.M., with all members having previously received copies.
- b. **DEPARTMENTAL REPORTS:** Building Inspector's Report, February, 2000
- c. **BILLS:** Vouchers 71188 through 71297 drawn on the National City Bank, \$474,833.28; First Midwest Bank, \$9,494.17; Total: \$484,327.45
- d. **PAYMENTS:** The Davenport Group, ArcView Training, \$1,500.00; Kane McKenna & Assoc., Inc., professional services rendered on South Sheridan Road TIF, \$3,333.75; Hampton, Lenzini and Renwick, Inc., (HLR), services rendered on 29th Street reconstruction, \$1,579.10;

Fraunhoffer Engineering Associates, Inc., services rendered on Lydia Avenue storm sewer project, \$2,980.00

- e. **PROCLAMATIONS:** Fair Housing Month, April, 2000; Child Abuse Prevention Month, April, 2000

The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

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### **BOND FINANCING/SLOVAK AMERICAN CHARITABLE ASSOCIATION**

The Slovak American Charitable Association is constructing a 60 unit elderly living residential facility adjacent to Rolling Hills Nursing Home. Peter Cioni stated that the Illinois Development Finance Authority has approved an application for bond financing. However, since a non-profit association will own the facility, it would generate no property tax revenue for local taxing bodies. Groundbreaking has already taken place for this facility.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that a Resolution (00-R-8) be passed opposing bond financing from the Illinois Development Finance Authority for the Slovak American Charitable Association for the construction of a 60 unit elderly living residential facility. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Resolution passed.

### **AUTHORIZING CONTRACT/SPRING NEWSLETTER**

It was moved by Commissioner Bennett, seconded by Commissioner Monk that an Ordinance (00-0-13) be passed authorizing a contract for printing the 2000 spring newsletter with Brad's Printing in an amount not to exceed \$2,830.00. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

### **AUTHORIZING CONTRACT/CARPET/POLICE ADMINISTRATION BUILDING**

It was moved by Commissioner Bennett, seconded by Commissioner Taylor that an Ordinance (00-0-14) be passed authorizing a contract for replacement of carpet in the Police Administration Building with Cenni, Ambrose and Smith in the amount of \$4,574.00. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

## **AUTHORIZING CONTRACT/PHOTOCELLS FOR AUTOMATIC GATES/PUBLIC WORKS**

It was moved by Commissioner Monk, seconded by Commissioner Rogers that an Ordinance (00-0-15) be passed authorizing a contract for the installation of two sets of infrared photocells with loop detectors for the automatic gates at Public Works with Masterbilt Fence and Supplies, Inc. in the amount of \$4,935.00. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

## **AUTHORIZING CONTRACT/ROUTE 173 SANITARY SEWER PROJECT**

It was moved by Commissioner Monk, seconded by Commissioner Taylor that an Ordinance (00-0-16) be passed authorizing a contract for the sanitary sewer extension project on Route 173 at Midday Drive with Thelen Sand and Gravel, Inc. in the amount of \$164,905.00. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

## **AUTHORIZING CONTRACT/SPRING TREE PLANTING**

It was moved by Commissioner Monk, seconded by Commissioner Rogers that an Ordinance (00-0-17) be passed authorizing a contract for the spring planting of 53 trees with G & S Services in the amount of \$9,984.00. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

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## **AUTHORIZING CONTRACT/FORD EXPEDITION/FIRE/RESCUE DEPT.**

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that an Ordinance (00-0-18) be passed authorizing a contract for the purchase of a 2000 Ford Expedition with Landmark Ford in the amount of \$28,305.50. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

## **CHAMBER OF COMMERCE**

Pete Zappa, President, Zion Chamber of Commerce, stated the Chamber wishes to form a partnership with the City, offering to provide matching grants for the Sheridan Road TIF District. The Chamber will match the \$500 TIF grant, thereby increasing the grant to \$1,000, for businesses

within the TIF District wishing to renovate their properties. Continuing information will be provided in the Chamber's mailings. The Council thanked Mr. Zappa and the Chamber for their generous offer and willingness to partner in the community's improvement.

Mayor Harrison noted the Chamber conducted a luncheon, wherein plans and designs were presented for renovations to downtown. These plans focused on the Bickett building at 27th Street and Sheridan Road, along with streetscape proposals submitted to the State. Mayor Harrison will be contacting businesses by the middle of April, with meetings to be conducted by the end of April.

### **TAB OF BIDS/COMPUTER EQUIPMENT**

A Tabulation of Bids (00-DOC-32) was received from Clerk Mackey, regarding the purchase of personal computers, printers and a digital camera. The Technology Task Force recommended awarding contracts to the lowest responsive and responsible bidders as follows:

10 personal computers with various options: CTG, Inc. \$17,062.50  
3 LaserJet black and white printers: CDW \$ 3, 660.00  
1 digital camera: CDW \$ 669.00

Of this total, \$1,220.50 would come from individual department budgets, with the remaining \$20,201.50 budgeted through the Technology Task Force.

It was moved by Commissioner Monk, seconded by Commissioner Bennett to approve the purchase of 10 personal computers with options from CTG, Inc. for the total amount of \$17,062.50; and 3 LaserJet printers and 1 digital camera from CDW for the total amount of \$4,359.00; and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **CITY INTERNET ACCESS**

A memo (00-DOC-33) was received from Capt. Dave LaBelle and the Technology Task Force, recommending Internet access for the City. The Task Force has researched various means of connecting the City's LAN/WAN to the World Wide Web. AVENEW is a company, which provides economical T1 connection to the Internet. The total initial cost of equipment would be \$3,871.00 with monthly service charges of \$395. This company allows authorization of a two-year agreement, assuring the monthly charge for this period. These charges include the telephone company charges, Internet services, Ameritech installation and maintenance. Capt. LaBelle also presented an Internet Usage Policy, which would be signed by the employees who are authorized access to

the Internet. Commissioner Taylor recommended Attorney Lombardo review this usage policy, along with the AVENEW contract.

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It was moved by Commissioner Bennett, seconded by Commissioner Monk to approve the following:

1. to waive bids and purchase equipment in the amount of \$3,871.00 for a T1 line connection to the Internet with AVENEW,
2. to approve a 2-year agreement with AVENEW for Internet connection, subject to the City Attorney's review of the contract, and for an ordinance to be prepared accordingly.

The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **TAB OF BIDS/MOSQUITO CONTROL PROGRAM**

A Tabulation of Bids (00-DOC-34) was received from Clerk Mackey, regarding the 2000 Mosquito Control Program. Clerk Mackey recommended awarding the contract to Clarke Environmental Mosquito Management, Inc. for a total of \$7,300 as follows:

2 citywide misting treatments at \$3,200 per treatment  
Misting treatments of downtown area and Shiloh Park:  
1 treatment prior to Nostalgia Days at \$300  
1 treatment prior to July 4th at \$300  
1 treatment prior to Jubilee Days at \$300

Mayor Harrison stated the large acreage of the Illinois State Park makes it difficult to control mosquitoes. The Council noted additional special event sprayings may be necessary, and could be approved by Commissioner Rogers, as needed.

It was moved by Commissioner Taylor, seconded by Commissioner Rogers to award the contract for the 2000 Mosquito Control Program to Clarke Environmental Mosquito Management, Inc. for a total of \$7,300, as recommended, with additional sprayings, if needed, as authorized by Commissioner Rogers, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **FESTIVAL OF LIGHTS**

A letter (00-DOC-35) was received from Diana Guthman, President, Festival of Lights (FOL) Committee, requesting that the FOL be approved as an official commission of Zion. The FOL Committee has been operating

for over three years, however, the FOL Committee has never been officially approved by the City Council. Ms. Guthman requested the following:

1. passage of a resolution creating the Festival of Lights Commission,
2. approval of proposed by-laws, and
3. appointment of current officers and directors through February, 2001.

Commissioner Bennett recommended that the terms for officers be longer than one year, in order to allow for better continuity and experience. Ms. Guthman stated she would take this recommendation back to the Board. Mayor Harrison recommended reviewing the terms of all commissions, considering the possibility of extending terms. The Council agreed that the by-laws of the FOL Committee do not need Council approval. The Council also agreed appointments to the Festival of Lights should be brought to the Mayor. The Mayor, in turn, would make the recommendation to the Council for individual appointments.

It was moved by Commissioner Rogers, seconded by Commissioner Taylor to approve the creation of the Festival of Lights Commission, and for a resolution to be prepared accordingly. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

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### **PORTABLE INTOXIMETERS/POLICE DEPT.**

A memo (00-DOC-36) was received from Chief Ohmstead, requesting permission to purchase six portable intoximeters for the traffic officers. This equipment would allow the officers to pre-screen people for driving under the influence of alcohol or illegal drugs. The State bid price would total \$2,100, of which \$1,800 would be reimbursed through the Equipment Grant.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to grant permission to purchase six portable intoximeters from Intoximeters, Inc. for a total State bid price of \$2,100.00, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **BICYCLE AUCTION**

A memo (00-DOC-37) was received from Chief Ohmstead, requesting permission to conduct a bicycle auction on Saturday, April 8, 2000 at 9:00 A.M. in the Police Administration Building garage.

It was moved by Commissioner Bennett, seconded by Commissioner Monk to grant permission to conduct a bicycle auction on Saturday, April 8, 2000 at 9:00 A.M. in the Police Administration Building garage. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

## **TRAFFIC STUDY/19TH & BETHESDA**

A memo (00-DOC-38) was received from Commissioner Rogers, regarding a traffic study conducted at the intersection of 19th Street and Bethesda Blvd. There is a concern from neighbors along 19th Street regarding speeding and out of control vehicles. Sgt. Duane Arrington conducted the study and recommended the following:

1. heavy traffic enforcement for a period up to two months
2. reduce the speed limit between Bethesda and Ezekiel to 20-25 mph
3. place a caution sign for the s-curve

Commissioner Rogers also recommended placing a School Zone sign in this area. Commissioner Taylor stated the school was too far away for the placement of a School Zone sign. Commissioners Taylor and Bennett stated traffic enforcement is needed throughout this area. Commissioner Rogers suggested Public Works conduct a study to help determine whether or not the S-curve at 19th Street and Bethesda Blvd. creates a traffic hazard. Commissioner Taylor also noted a large evergreen tree on private property blocks a driver's vision. Chuck Gleason will contact the homeowner to try and work out a solution to this problem.

It was moved by Commissioner Taylor, seconded by Commissioner Rogers to approve recommended actions as follows:

1. conduct a heavy traffic enforcement for a period of two months,
2. reduce the speed limit between Bethesda Blvd. and Ezekiel Avenue to 25 mph, and
3. place a caution sign for the S-curve.

The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

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## **SUMMER EMPLOYEES/PUBLIC WORKS**

A memo (00-DOC-39) was received from Chuck Gleason, requesting permission to advertise and hire temporary summer employees, who annually work less than 600 hours, in the Public Works Department as follows:

Engineering Division 1

Street Division 3  
Water & Sewer Division 3

It was moved by Commissioner Taylor, seconded by Commissioner Monk to grant permission to advertise and hire seven temporary summer employees for the Public Works Department, as requested. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **CAROL LANE RESIDENTS**

Mayor Harrison stated four residents at the end of Carol Lane are citizens of the City of Zion, however, addresses prior to these homes are outside of Zion. This has created problems for emergency calls, services and deliveries. Mayor Harrison stated the City will be placing signs at the beginning of Carol Lane, indicating the Zion addresses at the end of the roadway. Chuck Gleason noted sign materials currently are available at Public Works with which to make such signs.

### **ENGINEERING FEES/21ST ST. RECONSTRUCTION PROJECT**

A memo (00-DOC-40) was received from Chuck Gleason, regarding the 21st Street reconstruction project. Additional engineering work was performed by Ciorba Group, Inc. Mr. Gleason recommended authorizing payment in the amount of \$8,700.00 for this additional work. The City had proposed widening Route 173 for a left turn lane at 21st Street. However, the Illinois Department of Transportation would not allow this improvement without alleviating the flooding problem at the viaduct over Route 173. The deletion of the improvement required revising the design and plans, thereby creating additional engineering costs. Mayor Harrison inquired as to why the engineering had not been handled by City employees. Mr. Gleason stated the Engineering Division had neither the time nor specialized expertise for this project.

It was moved by Commissioner Monk, seconded by Commissioner Rogers to authorize payment to Ciorba Group, Inc. in the amount of \$8,700.00 for additional engineering work performed on the 21st Street reconstruction project. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, nay. Motion carried.

### **GALILEE AVENUE RECONSTRUCTION PROJECT**

A memo (00-DOC-41) was received from Chuck Gleason, regarding the Galilee Avenue reconstruction project. Ciorba Group, Inc. would be providing engineering services for the reconstruction of Galilee Avenue from 21st Street to 33rd Street. This project is partially funded through the Federal government. The City is responsible for all engineering costs and 30 percent of construction costs. Mr. Gleason recommended entering into



an IDOT Engineering Services Agreement with Ciorba Group, Inc. in the amount of \$92,548.00, which would be paid through Motor Fuel Tax funds. Commissioner Bennett questioned whether or not current parking along the east side of Galilee Avenue would remain, requesting removal of this parking area. Mr. Gleason stated the state will be reviewing the parking, as well as whether or not all stop signs are warranted.

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to approve entering into an Illinois Department of Transportation Engineering Services Agreement with Ciorba Group, Inc. in the amount of \$92,548.00 for the Galilee Avenue reconstruction project. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.  
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### **POLICE BICYCLES**

A memo (00-DOC-42) was received from Chief Ohmstead, requesting permission to purchase four (4) Trek Police bicycles. The bikes would come directly from the factory with direct factory pricing. Additional equipment needed would come from Zion Schwinn Cyclery. The total cost for bikes and equipment would be \$3,653.40. This is a budgeted item.

It was moved by Commissioner Bennett, seconded by Commissioner Rogers to waive bids and grant permission to purchase four (4) Trek Police bicycles through Zion Schwinn Cyclery for a total cost of \$3,653.40, and for an ordinance to be prepared accordingly. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **ANY OTHER MATTERS**

Jim Weidner stated donations for Christmas in April continue to be received. Four homes in Zion will be renovated on April 29th. Interested volunteers should contact the Building Department.

### **ANNOUNCEMENTS**

April 4                      City Council Meeting

### **EXECUTIVE SESSION**

It was moved by Commissioner Monk, seconded by Commissioner Bennett that the Council recess to Executive Session at 8:27 p.m. to discuss personnel employment, negotiations, possible litigation and real estate. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

The Council reconvened at 11:46 p.m. with all members present.

### **EULA EWING/POLICE DEPT/LEAVE OF ABSENCE**

It was moved by Commissioner Bennett, seconded by Commissioner Rogers to grant a request for a 12-week family and medical leave of absence for Eula Ewing, Police Department, effective as of March 27, 2000. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **LANCE DOWDELL/PUBLIC WORKS/LEAVE OF ABSENCE**

It was moved by Commissioner Taylor, seconded by Commissioner Bennett to grant a request for a 6-month medical leave of absence for Lance Dowdell, Public Works, effective retroactively as of January 3, 2000. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

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### **PUBLIC WORKS PERSONNEL**

It was moved by Commissioner Monk, seconded by Commissioner Rogers to approve the following personnel changes in Public Works:

1. promote Charlie Fisher to Acting Street Division Supervisor, effective March 10, 2000,
2. delete the position of Leadman in the Street Division, and replace with a Service Technician position,
3. post and advertise for the open position of Service Technician in the Street Division, and
4. for a Personnel Authorization Resolution to be prepared accordingly.

The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

### **WORKSHOP**

It was moved by Commissioner Rogers, seconded by Commissioner Bennett to approve conducting a workshop on Wednesday, March 29, 2000 at 12:00 P.M. to discuss employee health insurance, among other issues. The vote on roll call was: Commissioners Bennett, aye; Rogers, aye; Taylor, aye; Monk, aye; and Mayor Harrison, aye. Motion carried.

## **ADJOURN**

There being no further business to come before the Council at this time, it was moved by Commissioner Bennett, seconded by Commissioner Monk and unanimously approved the meeting be adjourned at 11:55 p.m.  
Motion carried.

Approved April 4, 2000