

Council Minutes

AUGUST 7, 2001

MINUTES OF A REGULAR MEETING OF THE ZION CITY COUNCIL
HELD ON TUESDAY, AUGUST 7, 2001, AT 7:00 P.M. IN THE CITY
COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

Mayor Harrison called the meeting to order.

On call of the roll the following answered present: Commissioners DeTienne, Bennett, Taylor, Rogers and Mayor Harrison.

Mayor Harrison led in the Pledge of Allegiance to the Flag.

AGENDA CHANGES

It was moved by Commissioner Bennett, seconded by Commissioner Taylor to accept the Council agenda with amendments as follows: · Adding the discussion of collective bargaining to Executive Session, item 11 · Amending the payment to Belli & Kenny, LLC to total \$21,223.02, item 5.c. · Deleting the payment to Teaching Learning Network, Discover Channel production expenses, \$648.24, item 5.c. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that the Consent Agenda be approved as follows: (a) MINUTES of a Regular Meeting and Executive Session held on July 17, 2001 at 7:03 P.M., with all members having previously received copies. (b) DEPARTMENTAL REPORTS: Building Inspector's Report, July, 2001; City Clerk's Monthly Report, July, 2001; Police Department Monthly Reports, June, 2001; Fire/Rescue Department Monthly Report, July, 2001; Public Works Department Monthly Report, July, 2001 (c) PAYMENTS: Ancel, Glink, Diamond, Bush, DiCianni & Rolek, P.C., legal services, \$11,250.00; Business Districts, Inc., professional services rendered, \$742.50; Ciorba Group, Inc., construction engineering services rendered on Galilee Avenue improvements, \$14,630.52; T. Wallace Blacktopping, alley resurfacing project, \$30,349.60, \$32,995.00 & \$26,995.00; Total: \$90,339.60; Belli & Kenny, L.L.C., final invoices for conceptual master plan, \$21,223.02; United National Group, deductible, \$2,500.00; Radicom, Police Department phone system replacement, \$34,510.00; CDS Office Technologies, Police Department laptop computers and docking stations, \$65,436.00 & \$14,495.00; Total: \$79,931.00; Sherlock Systems, Inc.,

computer workstations, \$7,372.00 (d) PROCLAMATION: "Arts Week", October 7-13, 2001 (e) RECEIVE & PLACE ON FILE: 2000 Solid Waste Agency of Lake County Audit The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

CITIZEN COMMENTS

Lisa Schneider requested a copy of Gary Deigan's report. Mayor Harrison stated this report has just been received and will be reviewed by the Council and released in a few days. George Pavelich requested a copy of the conceptual master plan. Mayor Harrison stated this report is still in draft form, and therefore not releasable. Mr. Pavelich questioned the status of a gas pipeline. Mayor Harrison stated the City is not involved with this pipeline at this time.

ENGINEERING PERMIT REVIEW FEES

It was moved by Commissioner Taylor, seconded by Commissioner Rogers that an Ordinance (01-0-36) be passed establishing permit review fees for the Department of Engineering. In order to offset costs incurred through the Engineering Division, certain fees would be assessed to any permit applicant seeking permit or plan review, inspection or approval. It was noted that fees would be collected in advance. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

RIGHT-OF-WAY PERMITS/ADMINISTRATION & FEES

It was moved by Commissioner Taylor, seconded by Commissioner Bennett that an Ordinance (01-0-37) be passed amending the administration and fees for right-of-way permits. Applications for permits would be made to the Director of Building, who would forward a copy to the Director of Engineering. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

FIRE INSPECTION FEE SCHEDULE

It was moved by Commissioner DeTienne, seconded by Commissioner Rogers that an Ordinance (01-0-38) be passed amending the fire inspection fee schedule. These amended fees would help offset the cost of inspections and regulations. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

FIRE HYDRANT MAINTENANCE

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor that an Ordinance (01-0-39) be passed regarding the maintenance of fire hydrants located on private property. The regulation of the private hydrants will allow for better fire prevention, as well as helping to minimize property damage and personal injury or death. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

SHERIDAN HEALTH CARE CENTER/RAFFLE

Sheridan Health Care Center has submitted an application for a license to conduct a raffle in the City of Zion. This raffle would be for the End of Summer Fair on August 18, with proceeds to benefit the Faith Food Pantry in Zion. Sheridan Health Care Center is also requesting waiver of the license fee. It was moved by Commissioner DeTienne, seconded by Commissioner Rogers to approve the license to conduct a raffle for Sheridan Health Care Center and the End of Summer Fair, waiving the license fee. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

RIGHT OF WAY VACATION/1210 20TH STREET

A request was received to vacate a portion of a right-of-way adjacent to 1210 20th Street. Mayor Harrison stated such requests should initially be reviewed by staff, the City Attorney and possibly the Planning & Zoning Commission, prior to coming before the Council. It was moved by Commissioner Taylor, seconded by Commissioner Bennett to table the request to vacate a right-of-way adjacent to 1210 20th Street until all city reviews have been conducted. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

DRUG/ALCOHOL TESTING PROGRAM/CDL DRIVERS

A memo (01-DOC-100) was received from Clerk Mackey, regarding the drug and alcohol-testing program for CDL drivers. Changes in Federal regulations have prompted amendments to the Illinois Municipal League drug/alcohol compliance-testing program. The majority of the changes pertain to adding and revising definitions and explaining types of testing and testing procedures. Clerk Mackey stated the revised policy needs to be adopted and copies received by all City CDL drivers by August 15. Clerk Mackey recommended retaining the current disciplinary action, previously adopted for this policy (Option #1), which states that a violation of this policy will result in termination, so that this portion of the policy remains status quo. It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to approve the adoption of the amended Drug & Alcohol Testing Program Policy for CDL Drivers, including Section 10, Option #1, as recommended. The vote on roll call was: Commissioners

DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

CABLE COMMISSION/EQUIPMENT PURCHASE

A letter (01-DOC-101) was received from Guy Garrison of the Zion/Winthrop Harbor Cable Commission requesting permission to purchase equipment for the Zion-Benton Township High School's media courses. The cost of the equipment would be \$43,528.00. The Cable Commission's funds are utilized by both Zion and Winthrop Harbor, and expenditures must be approved by both communities. There are sufficient funds available for this purchase. It was moved by Commissioner Taylor, seconded by Commissioner Bennett to grant permission to the Zion/Winthrop Harbor Cable Commission for the purchase of various equipment for the Zion-Benton Township High School's media courses totaling \$43,528.00. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

TAB OF BIDS/COMPUTER SERVERS & SOFTWARE

A Tabulation of Bids (01-DOC-102) was received from Chief LaBelle on behalf of the Technology Task Force, regarding the purchase of two computer servers and exchange e-mail software. Chief LaBelle recommended purchasing this equipment from the lowest responsible and responsive bidder, Dell Marketing, for a total cost of \$20,999.93. These are budgeted items. It was moved by Commissioner Taylor, seconded by Commissioner DeTienne to award the contract for the purchase of two computer servers and exchange e-mail software to Dell Marketing in the total amount of \$20,999.93. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

WATER METER FLOW RECORDER

A memo (01-DOC-103) was received from Brian Usher, requesting permission to purchase a water meter analyzer and recorder. This equipment allows for a detailed record of water usage at locations where usage is in question. There are two known manufacturers of this equipment, and only one company replied to the request for a quote. Mr. Usher requested purchasing the Meter-Master Model 100EL flow recorder and software from F.S. Brainard & Company for \$3,605.00. This is a budgeted item. It was moved by Commissioner Taylor, seconded by Commissioner Bennett to waive bids and authorize the purchase of the Meter-Master Model 100EL flow recorder and software from F.S. Brainard & Company for \$3,605.00. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

STREET LIGHT MAINTENANCE

A memo (01-DOC-104) was received from Brian Usher, requesting permission to advertise for bids for street light maintenance. This contract would be for non-Commonwealth Edison street lights, as well as locates. Mr. Usher stated there have been up to 60 locates per month during the summer. Commissioner Bennett stated contracts for street lights and locates should be bid separately, noting locates should be done by in-house staff. Mr. Usher stated the amount of work has increased, due to new subdivisions and the requirements of J.U.L.I.E. underground protection act. It was moved by Commissioner Taylor, seconded by Commissioner Rogers to grant permission to advertise for bids for a street light maintenance and locates contract. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

DEBRIS & MATERIAL HAULING

A memo (01-DOC-105) was received from Brian Usher, requesting permission to advertise for bids for the hauling of debris and material generated by routine maintenance activities within the city. The removal of such debris has been handled through a proposal basis as needed, however hauling activity has increased. Annual bids would help clarify hauling costs, as well as allow for budgetary control. It was moved by Commissioner Taylor, seconded by Commissioner Bennett to grant permission to advertise for bids for the general hauling of debris and material, as requested. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

ITINERANT MERCHANTS/SALE OF PRODUCE

A memo (01-DOC-106) was received from Peter Cioni, recommending the sale of produce be permitted for a restricted period of time within the 2500 block of Sheridan Road. Mr. Cioni suggested that produce sales be allowed between July 1 and October 15, and that the person selling the produce must also be the producer of the product. Mayor Harrison recommended that this item be tabled, allowing further review by the City Attorney. It was moved by Commissioner Rogers, seconded by Commissioner Bennett to table the discussion allowing for the sale of produce. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried. Ordinance passed.

ANY OTHER MATTERS

Mayor Harrison stated the Illinois Department of Transportation had to re-certify the paving company for the Galilee Avenue project, therefore

delaying the construction beyond the City's control. This company now has the necessary certification.

ANNOUNCEMENTS

August 10	Mayor's Luncheon sponsored by Chamber of Commerce
August 17	Coalition for Healthy Communities Caddie Classic Golf Outing
August 18	End of Summer Faire
August 21	City Council meeting
August 25	Trail Tree Rededication sponsored by Potawatomi Trails
September 1, 2 & 3	Zion Centennial Jubilee Celebration

EXECUTIVE SESSION

It was moved by Commissioner DeTienne, seconded by Commissioner Taylor that the Council recess to Executive Session at 8:00 p.m. to discuss personnel, probable litigation, sale of real estate and collective bargaining. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

The Council reconvened at 9:23 p.m. with all members present.

BUILDING DEPARTMENT

It was moved by Commissioner Rogers, seconded by Commissioner Taylor to approve a salary increase for Jerry Richards, Property Maintenance Inspector, from Pay Grade 11-4 to 11-5, effective retroactively to May 1, 2001. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

It was moved by Commissioner Rogers, seconded by Commissioner Taylor to approve a salary increase for Bruce Naden, Building Inspector, from Pay Grade 11-4 to 11-5, effective retroactively to May 1, 2001. The vote on roll call was: Commissioners DeTienne, aye; Bennett, aye; Taylor, aye; Rogers, aye; and Mayor Harrison, aye. Motion carried.

ZION HISTORICAL SOCIETY

It was moved by Commissioner Rogers, seconded by Commissioner Taylor to waive the \$30.00 fee for the sidewalk installation for the Zion Historical Society. The vote on roll call was: Commissioners DeTienne,

aye; Bennett, nay; Taylor, aye; Rogers, aye; and Mayor Harrison, aye.
Motion carried.

ADJOURN

There being no further business to come before the Council at this time, it was moved by Commissioner Bennett, seconded by Commissioner Taylor and unanimously approved the meeting be adjourned at 9:33 p.m. Motion carried.