

**MEETING HELD ON TUESDAY, October 13, 2020  
IN THE COUNCIL CHAMBERS AT ZION CITY HALL  
ZION, ILLINOIS**

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Commissioner Idleburg called the meeting to order at 5:33 pm.

On call of the roll the following answered present: Commissioner Idleburg and Commissioner Long, Also present were: Attorney Douglas Dorando, Police Chief Henderson, Fire Chief Lewis and Commissioner Frierson.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Long, second by Commissioner Idleburg, to approve the minutes of Zion Board of Fire & Police Commissioners meeting that was held on Tuesday, October 13, 2020. Motion carried.

Fire Chief Lewis shared information to assist with Battalion Chief and Lieutenant promotional assessments, namely awareness of the timelines and availability of additional vendors. Illinois Fire Chiefs Association (vendors that we have utilized for several years). Stanard (vendor utilized for the Police Department) and Resource Management Associates (vendor utilized by Lake Villa, Gurnee, etc.). We will have 1 person eligible for the BC examination and 4 eligible for the Lieutenant examination.

Our attorney drafted a letter to FF candidate (i.e. candidate that requested additional information about his background status). No further information has been received from the candidate.

A motion was made by Commissioner Long and seconded by Commissioner Idleburg to evaluate and compare the Rules and Regulations information from other municipalities. Motion carried. Attorney Douglas Dorando shared that it is important to have both the Fire and Police Union agreement incorporated as well. Fire Chief Lewis would like to make sure that language is clearly defined to require Basic Fire Operations certification for all entry level Firefighter/Paramedics. Buffalo Grove, Highland Park, and Lake County Sherriff's information will be reviewed by Commissioner Idleburg, Northbrook, Lake Zurich, and Waukegan information will be reviewed by Commissioner Long, and Gurnee and Lake Forest information will be reviewed by Commissioner Long. Although information will be reviewed individually a synopsis will be shared will the entire BOFPC, with recommendations to follow.

Chief Henderson shared his ability to assist with Certificates of appointments; he will share information with the BOFPC secretary. The certifications will be placed in files of Fire personnel and Identification cards will be designed and/distributed at a later date.

There being no further business to come before the Board at this time,  
All were in favor to adjourn the meeting at 5:55pm.

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Karin L. Graves, Recording Secretary