

CITY OF ZION
BOARD OF FIRE AND POLICE COMMISSIONERS
MEETING MINUTES
FROM MEETING HELD ON MARCH 12, 2024

Opening Protocol:

- Call to Order:
Chairperson Lewis called the meeting to order at 5:50pm.

- Attendance:
Present in-person were: Chairperson Lewis, Commissioner Bartlett, and Recording Secretary, Sarah Maciareillo.
Absent: Commissioner Idleburg

Chairperson Lewis wanted to express the Board's condolences to Commissioner Idleburg on the recent passing of his mother.

Citizens Comments:

- There were no citizens present for comments.

Approval of minutes from previous meeting:

- Meeting minutes for February 13 were reviewed and approved.

Commissioner Bartlett motioned to approve the minutes and was seconded by Chairperson Lewis.
Vote: Chairperson Lewis aye and Commissioner Bartlett aye

Meeting Discussion:

- Recording Secretary Maciareillo presented the FY2025 Budget proposal. The Board discussed budgetary items and finalized the amounts to be requested from the City Council.
 - 10-01-5-01-011 Recording Sec. Stipend \$4,800
 - 10-01-5-02-110 Legal Fees, Notices, Etc. \$6,000
 - 10-01-5-02-140 Memberships \$400
 - 10-01-5-02-150 Consultant – IT \$0
 - 10-01-5-02-240 Travel & Conference \$2,000
 - 10-01-5-02-310 Testing \$21,500
 - 10-01-5-03-540 Office & Related Supplies \$0

Commissioner Bartlett motioned to finalize the amounts and was seconded by Chairperson Lewis.
Vote: Chairperson Lewis aye and Commissioner Bartlett aye

- Police Chief Barden submitted a memo to the Board requesting to reduce the 2024 police testing processes from 4 to 2 testing dates. The police department has achieved full staffing and there are presently 19 candidates on the current hiring register. The next police test is scheduled to take place on March 27. Each process costs the city approximately \$1,500 and yields on average 10 new candidates. He proposes conducting the test on March 27 and again on September 25 to provide fresh candidates to the list. He advises that if the number of candidates on the list decreases significantly or the department is faced with a staffing shortage, there may be a need to return to the quarterly testing.

Commissioner Bartlett motioned to approve the change and was seconded by Chairperson Lewis.

Vote: Chairperson Lewis aye and Commissioner Bartlett aye

Adjourn:

- Motion to adjourn by Commissioner Bartlett and was seconded by Chairperson Lewis.
Vote: Chairperson Lewis aye and Commissioner Bartlett aye

The meeting was adjourned at 6:05 pm.

Meeting minutes prepared by: Recording Secretary Sarah Maciareillo