

CITY OF ZION  
BOARD OF FIRE AND POLICE COMMISSIONERS  
MEETING MINUTES  
FROM MEETING HELD ON FEBRUARY 11, 2025

**Opening Protocol:**

- Call to Order:  
Commissioner Bartlett called the meeting to order at 5:30pm.
  
- Attendance:  
Present in-person were: Commissioner Bartlett, Commissioner Idleburg, and Recording Secretary, Sarah Maciareillo.  
Absent: Chairperson Lewis

**Citizens Comments:**

- There were no citizens present for comments.

**Approval of minutes from previous meeting:**

- Meeting minutes from January 14, 2025 were reviewed for approval.  
Commissioner Idleburg motioned to approve the minutes and was seconded by Commissioner Bartlett.  
Vote: Commissioner Bartlett aye and Commissioner Idleburg aye
  
- Closed Session Minutes from January 14, 2025 were reviewed for approval.  
Commissioner Idleburg motioned to approve the minutes and was seconded by Commissioner Bartlett.  
Vote: Commissioner Bartlett aye and Commissioner Idleburg aye

**Meeting Discussion:**

- Fire Chief Stried advised he will be appearing before the City Council to request the promotion of one Battalion Chief and subsequently one Lieutenant. He asked that the next name be released from each eligibility register.  
  
Commissioner Idleburg motioned to approve the release of the next name (Nicholas Urbanik) from the Fire Battalion Chief Eligibility Register, and was seconded by Commissioner Bartlett.  
Vote: Commissioner Bartlett aye and Commissioner Idleburg aye  
  
Commissioner Bartlett motioned to approve the release of the next name (Brian Haske) from the Fire Lieutenant Eligibility Register, and was seconded by Commissioner Idleburg.  
Vote: Commissioner Bartlett aye and Commissioner Idleburg aye
  
- At the January 14 meeting, Recording Secretary Maciareillo presented a draft version of an amendment to the Fire & Police Commission Rules, creating *Chapter 10 Separation From Service* which

pertains to resignations and reinstatements. The amendment was tabled until February 12, pending legal review. Attorney Michael Garrigan was present, on behalf of Attorney James Vasselli, and advised the amendment had been reviewed by their legal team. Legal had no issues with the amendment and found no conflict with State statutes or police and fire regulatory standards.

Commissioner Bartlett motioned to approve the *Chapter 10 Separation From Service* amendment to the City of Zion Board of Fire and Police Commission Rules and Regulations, and was seconded by Commissioner Idleburg.

Vote: Commissioner Bartlett aye and Commissioner Idleburg aye

- Recording Secretary Maciareillo presented an amendment to *Chapter 7 Police Promotional Exams* of the Fire & Police Commission Rules to clean up an error in the wording of *Section 6 – Oral Interview / Assessment Center*. The final sentence would be revised as follows [deleted text struck through; added text bolded and underlined]:

There shall be a minimum passing score of 60% on the ~~written~~ **oral** examination in order to continue in the promotional process.

Commissioner Bartlett motioned to approve the *Chapter 7 Police Promotional Exams* amendment to the City of Zion Board of Fire and Police Commission Rules and Regulations, and was seconded by Commissioner Idleburg.

Vote: Commissioner Bartlett aye and Commissioner Idleburg aye

- Recording Secretary Maciareillo presented the FY2026 Budget proposal. The Board discussed budgetary items and finalized the amounts to be requested from the City Council.

○ 10-01-5-01-011	Recording Sec. Stipend	\$4,800
○ 10-01-5-02-110	Legal Fees, Notices, Etc.	\$5,000
○ 10-01-5-02-140	Memberships	\$400
○ 10-01-5-02-150	Consultant-IT	\$0
○ 10-01-5-02-240	Travel & Conference	\$2,500
○ 10-01-5-02-310	Testing	\$15,000
○ 10-01-5-02-540	Office & Related Supplies	\$0

Commissioner Bartlett motioned to finalize the amounts and was seconded by Commissioner Idleburg.

Vote: Commissioner Bartlett aye and Commissioner Idleburg aye

### **Adjourn:**

- Motion to adjourn by Commissioner Bartlett and was seconded by Commissioner Idleburg.

Vote: Commissioner Bartlett aye and Commissioner Idleburg aye

The meeting was adjourned at 5:41 pm.

Meeting minutes prepared by: Recording Secretary Sarah Maciareillo