

2024 ZION-BENTON LABOR DAY PARADE

Application Form

Parade Date: Monday, September 2, 2024 1:00 p.m.

Application Deadline: August 2, 2024

PARADE UNIT INFORMATION

Fees:

Band, Drill Team, Your Organization, Church, Civic Organization, Business - \$0

Elected Officials/Candidates- \$200

Group/Organization _____

Name of Contact Person _____

Address _____

City _____ **State** _____ **Zip** _____

Email _____ **Cellphone** _____

Please select the category that best describes your group/organization:

Band Drill Team Youth Organization Church

Civic organization Business Elected Official/Candidate*

**A \$200 fee will apply to all elected officials and candidates.*

COMMENTS FOR THE PARADE ANNOUNCER: The Zion-Benton Labor Day Parade will be broadcast on social media. In order to most effectively present your unit for this broadcast and other media, please provide a narrative that best describes your unit as fully as possible (Include #of people in unit, unusual requirements, a picture, and any additional, pertinent information which we may use for publicity). Use a separate sheet if necessary.

of spaces your unit will need in the parade: _____

Will your unit have a vehicle? Yes No (If yes, how many? _____)

Will your group/organization be performing during the parade? Yes No

Will your group/organization be playing music? Yes No

Will your entry involve horses? ____ Yes ____ No
(If yes, a current Negative Coggins Certificate for each horse will be required.)

Please indicate which of the following awards you would like your entry to be considered for.

- _____ Best Theme
- _____ Best Overall
- _____ Most Original Parade Entry
- _____ Most Beautiful Parade Entry
- _____ I do not want to be judged.

Please list the items that your group/organization plans to distribute during the parade:

REQUIREMENTS FOR PARADE ENTRIES

It is the continuing desire of the Special Event Commission to provide to the Community of Zion and its surrounding area a parade with high standards of quality, performance, and conduct. Entries to the Zion-Benton Labor Day Parade are expected to provide “entertainment value”. Please remember that you and your entry are ‘on parade’, and as such, reflects upon your organization. The Parade Committee is eager to help you present the best parade unit possible. To that end, we ask that parade entries adhere to the requirements listed below.

1. The Zion-Benton Labor Day Parade Organizers do not accept every applicant and reserves the right to accept or reject any organization’s Parade application.
2. The application includes a waiver of release for your organization; By signing the application, you are thus signing the waiver and agreeing to the terms therein.
3. Your organization assumes responsibility for your participants.
4. All participants must be in appropriately themed costumes, outfits or uniforms.
5. All entries should be decorated according to the current year’s theme. The tow vehicle does not need to be decorated but must display the name of your group and/or company on both sides of your entry.
6. Companies and/or organizations that will walk in the parade are encouraged to carry a banner displaying the name of the group or company. Banner carriers must be capable of maintaining the parade pace.
7. Unless there is an emergency, participants are not allowed to get on or off floats or vehicles while it is in motion, anytime or anywhere on the parade route.
8. Participants should be aware that it is possible that an emergency vehicle may need to leave the parade suddenly in the event of an emergency.
9. Parade participants are not allowed to distribute candy, pamphlets or other materials along the parade route without written permission from the Zion-Benton Labor Day Parade Organizers. If your group is distributing candy, prizes or any

- other material, your group must have an adult walker beside each tire and behind the float or vehicle to ensure spectators or children do not reach near or under the vehicles.
10. No vehicles are allowed on the parade route with participating units unless noted on the Parade application and approved by the Zion-Benton Labor Day Parade Organizers.
 11. All approved vehicles in the parade must be licensed, registered and insured.
 12. All drivers must possess a valid operator's license for the type of vehicle they are driving, and all vehicles must have valid insurance. All motorized vehicles in the parade must be operated by an individual at least eighteen (18) years of age.
 13. Proper paperwork must always accompany the vehicle and be submitted with the entry's application.
 14. All animals must be noted on the Parade application and abide by City, State, and Federal Ordinances and/or laws apply to all participating animals. All equine units must have a negative Coggins test within the past twelve months of the date of the parade and have proof of such test at the parade.
 15. Parade units must follow instructions from parade organizers and operations staff.
 16. Parade participants must keep pace with the line of march. All units must maintain forward motion during the parade. No counter marching or other maneuver contrary to the forward progress of the parade is allowed. Gaps are not allowed to occur.
 17. Alcoholic beverages and other controlled substances are forbidden on and along the parade route. This policy includes all staging and disband areas. Participants consuming said substances prior to or during the parade will not be allowed to participate and will be removed from the line of march.
 18. All conduct shall comply with federal, state, or local laws, statutes, ordinances, rules, regulations, and policies, and the Zion-Benton Labor Day Parade Organizers have the right to deny participation to any entry failing to comply therewith.
 19. The parade staff reserves the right to remove any unit from the line of march for any reason or cause without advance notice.
 20. All participants under an organization agree to notify each participant of these Guidelines and Rules & Regulations. All accepted units are responsible for all their own cost/expenses associated with performing in the parade.
 21. Parade participants must stay in their assigned staging location unless otherwise instructed by a parade official. Failure to do so will result in your unit being pulled from the parade.
 22. In the event of inclement weather, the parade will be rescheduled for the following year. No refunds will be given.

By signing below, you acknowledge that you have read, understand and agree to the follow the guidelines as stated above.

Printed Name: _____

Signature: _____ Date: _____

PARADE ENTRY WAIVER/HOLD HARMLESS AGREEMENT

Your application will not be approved if BOTH sections of this form is completed and returned with your application.

PARADE ENTRY WAIVER OF LIABILITY

I, the undersigned, as an individual or as group representative, hereby release, remise and forever discharge the City of Zion, the Zion Park District, its Officers, Directors, Employees, and Staff severally or jointly, the City of Zion Parade Committee and all volunteers of and from any and all liability, claims, actions and possible causes of action which may accrue to any individual or member of the group from every and any loss, damage and injury (including death) that may be sustained while participating in the parade.

DATED _____ SIGNED _____

NAME OF GROUP OR INDIVIDUAL _____

HOLD HARMLESS AGREEMENT (MUST BE SIGNED BY PERSON IN CHARGE THAT CAN SIGN CONTRACTS FOR THE GROUP)

I (we) assume all risk of bodily injury or property damage the I/we may incur in participating in the City of Zion’s Zion Benton Labor Day Parade, and I/we hereby, for myself, my child, my heirs, executors and administrators do hereby, expressly and forever waive and release any and all claims against and agree to hold harmless the City of Zion, the Zion Park District and all their respective Officers, Directors, Employees, Staff, Volunteers, Agents, Representatives, Successors or Assigns of any kind of any kind from any and all claims which may be made for any cause whatsoever arising as a result or in connection with the participation of me or my child or any other family member or persons in my group in the herein mentioned event.

SIGNATURE _____ DATE _____

PRINTED NAME _____